How to Add a Content Area Menu Link

Enter a Blackboard course.

- 1. Hover your mouse over the "+" above the left course menu to open a drop down menu.
- 2. Select **Content Area**.

+ 1 ≧ C ↑↓ Content Area 2 Module Page	DSTC-1111: C Instructor: Daniel Farr	
Blank Page		
Tool Link Web Link Course Link	Announcements New Announcements appear directly positions. Move priority announcement announcements from superseding the	
Subheader	the bar and cannot reorder announce	
Divider	Create Announcement	

Add Content Area

- 1. Create a name.
- 2. Check **Available to Users** so students can view/access this link.
- 3. Click **Submit**.



Blackboard Questions? Contact the Center for Online Teaching and Learning Email: <u>blackboard@govst.edu</u> Phone: (708) 534-4115 The newly created menu Content Area menu link will appear at the bottom of the left navigation menu. The gray box next to the Content Area menu link means there is currently no content. To reorder, hover your mouse left of the menu link title. Click and drag the menu link to the appropriate location.

	Course Messages				
	My Grades				
_					
	Home Page				
	Library				
	Resources / Support				
₽	Additional Resources				
	COURSE MANAGEMENT				
-	Control Panel				

To add content to this area, hover your mouse over the action bar menu items to open the drop down menus. Select any of the options below to start adding to the course.

Note: If you have several different types of files with several different categories, it is recommended to add them to a Content Folder or Learning Module for better organization.

Additional Resources O					
Build Content 🥁	Assessments ~	Tools ~	Partner Content 🗸		
Create Item File Audio Image Video Web Link CollegeAnywhere Video at Media Learning Module Lesson Plan Syllabus Course Link Content Package (SCORM	New Page Content Folder Module Page Blank Page Mashups Flickr Photo SlideShare Pre YouTube Video NBC Content Wimba Voice A	sentation	dd content above to add it		

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